



Australian Civil Aircraft Register Cancellation of an Aircraft (Glider) Registration under CASR Part 47

Use this form 1326 to apply for the cancellation of the registration under Civil Aviation Safety Regulations 1998 (CASR) 47.130. Is the aircraft still registered under Part 3 of the Civil Aviation Regulations 1988?

- Yes Do not proceed with this form. See the attached guidelines for the appropriate form to use.
- No Please read the attached guidelines carefully before proceeding to complete and lodge this form.

Privacy. Information that you provide in this form is governed by CASA's privacy statement included in the guidelines.

**Form valid for registration of
gliders/sailplanes, powered sailplanes,
power-assisted sailplanes**

Registration administered by the
Gliding Federation of Australia Inc.
on behalf of the
Civil Aviation Safety Authority



Note: References to CASA or the Registrar on this form may be deemed to be a reference to the Gliding Federation of Australia (GFA) or the GFA Officer, as applicable.

Section 1 – Registration Mark

(As noted on the certificate of registration.)

Insert:
(mandatory)

VH- _____

Section 2 – Aircraft Details

(As noted on the aircraft data plate and the certificate of registration.)

Manufacturer

Model

Serial number

Total time in service at this date (if known)

Section 3 – Request for Cancellation

This registration will be cancelled by CASA as soon as possible. This form should not be lodged until the registration holder is ready for the cancellation to take place. It is the responsibility of the registration holder to ensure that the aircraft is not and will not be operating under Australian registration once this request is lodged, and to return the certificate of registration within 14 days after cancellation. (See section guidelines.)

The registration for the aircraft noted above should be cancelled for the following reason

Please notify the following country/sports association of this cancellation

Section 4 – Name of the Registration Holder

Name (as noted on the certificate of registration)

Section 5 – Signature of the Registration Holder

(See section guidelines.)

Print name _____ Signature _____ Date ____/____/____

(In cases where the registration holder is an organisation, enter the signature and name of the representative and tick the applicable box below.)

Director Company Secretary CEO President Vice President Other (supply letter of authority)

Form Checklist

u Please read and answer the question below before you lodge this form.

Q1. If any of the following is applicable, have you enclosed the required documentation?

A copy of the letter of authority (Section 5)

No Yes

All required enclosure(s) must be submitted with this form. Your form will not be processed until the necessary supporting documentation is supplied.

Please send material relating to this application by email: Yes No

I am aware of, and accept, the risk that information sent via email may be intercepted and read during transmission, not delivered or modified. (If you do not accept the risk, material will be sent by post.)

For information on CASA's Privacy Policy, please visit <http://www.casa.gov.au/tools/privacy/index.htm>

The Federal Government TimeSaver initiative aims to assess the time taken to complete Government forms.

Hrs

Mins

Please indicate the approximate time taken to complete this form.

Australian Civil Aircraft Register

Guidelines for Cancellation of an Aircraft Registration under CASR Part 47 (Form 1326)

WHY USE THIS FORM?

To request the cancellation of registration for an aircraft that is Part 47 compliant.

Note: If your aircraft is registered under the Civil Aviation Regulations 1988 you must use Form 1321.

WHO SHOULD COMPLETE THIS FORM

This form should be completed by the certificate of registration holder of an aircraft.

HOW TO COMPLETE THIS FORM

All sections are mandatory.

—Section 3—

Note: If more space is required to provide an explanation under Section 3, please attach an additional signed sheet.

Returning the certificate of registration after cancellation. CASR 47.135 requires the person who has ceased being the registration holder in CASA's records to return the original certificate of registration within 14 days after the day on which the registration was cancelled.

If the old certificate of registration has been destroyed or lost, the former registration holder must give CASA a statutory declaration to that effect within the 14 days.

Failure to return the superseded certificate or supply a statutory declaration within 14 day carries a maximum penalty of one penalty unit.

Note: Statutory declaration forms are available on the Australian Civil Aircraft Register page of CASA's website at <http://casa.gov.au/casadata/register/index.htm>

Country/sports association. If the aircraft is to be placed on the register of another country or a sports association, you must clearly indicate in Section 3, the country/sports association to be notified of the de-registration.

—Section 5—

Who can sign this form? The registration holder must sign this form. If the registration holder is:

- An organisation, a Company Secretary, Director, CEO, President or Vice President must sign the form and tick the appropriate box in the signature block.

Alternatively, the Company Secretary, Director, CEO, President or Vice President can give **another employee of the organisation**, written authorisation (on company letterhead) to sign on behalf of the organisation. In this case the 'other' box in the signature block should be ticked and a

copy of the letter of authority must be forwarded with the form.

- A government body or a foreign corporation, a person filling an equivalent position to that of Company Secretary, Director etc, must sign the form. Alternatively, that person can give another employee of the corporation/body written authorisation (on letterhead) to sign this form on behalf of the body. *A copy of the letter must be forwarded with the form.*
- An individual, the individual can give another person written authorisation to sign this form on his/her behalf. *A copy of the letter of authority must be forwarded with the form.*

Note: Guidelines in relation to letters of authority can be found on the Australian Civil Aircraft Register page of CASA's website at <http://casa.gov.au/casadata/register/index.htm>

IF THE FORM IS COMPLETED INCORRECTLY, WHAT HAPPENS?

At the very minimum, there will be a delay while the Registrar requests additional information. In some cases, the form will be rejected or returned for alteration. If you forget to include supporting documentation (eg letter of authority), the form will not be processed until all necessary documents are received.

WHERE DO I SEND MY FORM?

You can submit your form and some other necessary documentation by fax to: +61 3 9303 7960.

Only clear, legible faxes will be accepted. If your fax is deemed unacceptable, you will be contacted and asked to mail the form and supporting documents.

Only originals of the certified copies of the documents will be accepted. In these cases, documents should be mailed to:

Gliding Federation of Australia Inc.
Level 1, 34 Somerton Rd
Somerton
VIC 3062

If you intend submitting your form by fax and sending other documents by mail, please clearly state this in your fax cover sheet to avoid unnecessary follow-up by Register staff.

WHOM DO I CONTACT IF I HAVE A PROBLEM?

Contact the Gliding Federation of Australia Inc.,
Level 1, 34 Somerton Rd, Somerton
VIC 3062:

Phone: 03 9303 7805

Fax: 03 9303 7960

Email: stoair@sec.gfa.org.au

or refer to GFA's website www.gfa.org.au
or CASA's website
www.casa.gov.au/casadata/register/index.htm,
which may provide additional information.

WHAT ACCESS DO I HAVE TO THE AUSTRALIAN CIVIL AIRCRAFT REGISTER?

Register to be accessible to the public.

CASR 47.030 states:

(1) CASA must make the Australian Civil Aircraft Register available for inspection by members of the public at reasonable times and places, and subject to reasonable conditions.

(2) CASA may comply with subregulation (1) by making the information in the Register accessible on the Internet or by another suitable electronic means.

You are advised that the Australian Civil Aircraft Register page on CASA's website (www.casa.gov.au) includes information as stipulated in CASR 47.080. Additional information held by the Australian Civil Aircraft Register in relation to the aircraft and dealer's marks is also included.

Personal inspections of the Australian Civil Aircraft Register can be made, by prior appointment, at the office of the Australian Civil Aircraft Register in Canberra. Please phone 131 757 and ask to be put through to the Register section to arrange a suitable time.

WHEN TO RETURN THE CERTIFICATE OF REGISTRATION

CASR 47.135 requires the registration holder to return the original certificate of registration within 14 days after the day on which the registration was cancelled.

If the old certificate of registration has been destroyed or lost, the registration holder must give CASA a statutory declaration to that effect within the 14 days.

Failure to return the superseded certificate or supply a statutory declaration within 14 days carries a maximum penalty of one penalty unit.

PRIVACY STATEMENT

CASA will only use the information about individuals or organisations for the purpose for which it is provided.

CASA will not use this information for any other purpose and will not disclose it without the applicant's permission.

However, CASA may give this information to other government agencies authorised by law to receive it.